



VIRTUAL EVENT MANAGEMENT PACKAGE

Whether it's a small event of 10 or an exposition of 100,000, our seasoned virtual event experts will transform your vision into reality with seamless, stress-free event planning. Impress your audience with an immersive digital experience they'll talk about for years! Our Virtual Event Management Package includes:



EVENT MANAGEMENT TEAM

Two dedicated professionals who are with you every step of the way. Our team will ensure that every logistical detail is covered from event design and coordination to audio, streaming, and seamless content transitions.

Your team includes...

- Project Manager
- Event Coordinator



EVENT STRATEGY & DESIGN

The creative and tech savvy Occasions, Inc. experts will help you achieve your event goals and reach your target audience. We'll take care of...

- Selecting the appropriate virtual event platform and experiences - virtual lobby, exhibit hall, networking lounges, and more!
- Developing strategies to inspire, engage, and educate your audience.
- Creating enticing marketing strategies and sponsorship packages.



EVENT COORDINATION

With decades of experience managing events large and small, professional and personal, we're the best at events. Occasions, Inc. will help you...

- Identify your budget and pricing strategy.
- Develop the event website, registration, payments, and attendee communication.
- Arrange and oversee vendors, speakers, and exhibit halls.
- Set up modern digital engagement tools such as gamification, workshop polling, surveys, Q&A sessions, and more.



EVENT AND TECHNICAL PRODUCTION

In addition to the right platform, your special event needs the right broadcast-quality workshops, sessions, and entertainment for your event. Occasions, Inc. is passionate about attendee experience, so our team offers the very best in....

- Live Streaming Broadcast Equipment
- Video and Streaming with Live Tech Support
- Virtual Room Monitoring and Content Transitions



EVENT METRICS & EVALUATION

Follow up is key to gauging audience satisfaction and planning for the next event. Occasions, Inc. will keep your attendees feeling heard and excited for their next experience with you:

- Post Survey Management
- Registration, Attendance, and Participation Analytics
- Next Event Recommendations

MINI PACKAGE includes virtual event management up to 24 planning hours **\$1,200.00**

BASIC PACKAGE includes virtual event management up to 40 planning hours **\$2,000.00**

STANDARD PACKAGE includes virtual event management up to 80 planning hours **\$4,000.00**

SUPER PACKAGE includes virtual event management up to 120 planning hours **\$6,000.00**

Package price does not include virtual platform, equipment or additional labor costs.

Contact us for a quote for virtual event management over 120 planning hours.

No Strings Attached Free Consultation. Contact Us Today!



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